**USD 291Grinnell Public Schools**

**8th Grade Laptop Checkout Form**

I grant my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ permission to checkout a USD #291 8th grade laptop. I also agree to all of the policies stated below.

1. This equipment is the property of Grinnell Public schools, USD #291, Grinnell, KS and is herewith being loaned to the student for educational purposes only for the Academic School year. The student may not deface or destroy this property in any way. **Inappropriate material on the machine will result in the student losing their right to use an 8th grade laptop.**
2. I will pay **$10.00** checkout fee plus any fees owed from damaged or non-returned iPad equipment from the previous school year including charger, cable, case, and cover. The $10 fee will cover the **current 2023-2024** school year and will be assessed regardless of date enrolled during the school year.
3. I will pay for damages occurred while in possession of my child. This includes the case that protects the 8th grade laptop. At any time during the school year if it is determined the current case has enough damage that it can no longer protect the 8th grade laptop, a bill for case replacement will be issued to the student’s account and will be paid before the child will have use of the 8th grade laptop. If during the loan period, the 8th grade laptop is damaged or returned with any accessories missing, USD 291 will charge the student for the repair or replacement cost. If the 8th grade laptop is vandalized, the student is responsible for the repair or replacement of the 8th grade laptop. By signing the loan agreement, the parent/guardian agrees to be responsible for the cost of repair for damage while in the student’s possession. A stolen 8th grade laptop is the parent/guardian’s responsibility to replace at the cost of $425.
4. My child will not leave the 8th grade laptop in a vehicle overnight or any other place where the 8th grade laptop may be easily stolen.
5. My child agrees to the following in using the 8th grade laptop.
   1. Follow all guidelines of the USD #291 Acceptable Use Policy
   2. **Students will bring the 8th grade laptop to school sufficiently charged for the day.** When 8th grade laptops are kept at school overnight due to activities, students will need to find a place to charge their computer. **USD #291 will not provide any individual extra chargers.**
   3. Mobile Device Management
      1. Will be installed on the 8th grade laptop
      2. Will not be removed by student
      3. **If a student removes mobile management, discipline will be assigned at administration’s discretion.**
      4. **If a student removes mobile management a second time, discipline will be assigned at administration’s discretion with the maximum plenty of taking the 8th grade laptop away for the remainder of the school year.**
   4. Students will not install any app from the Internet or Microsoft Store

**If an outside USD 291 application is found on an 8th grade laptop, discipline will be assigned at the administration’s discretion.**

1. The 8th grade laptop is the property of USD 291. If a student withdraws from school prior to the end of the loan period, the 8th grade laptop will be returned to school officials by the student prior to withdrawal.
2. Upon request, the student agrees to deliver the 8th grade laptop to USD 291 staff for technical inspection or to verify inventory or other information; this may include random screening.
3. The student and parent agree to indemnify USD 291 against any claim, suit or damage occurring during or resulting from student’s passion or use of the 8th grade laptop including, but not limited to any claim for infringement or violation of applicable trademarks and copyrights attributable to student’s use of the district 8th grade laptop.
4. USD #291 provides Internet filtering for the student at school and at home. Parent/guardians are solely responsible for monitoring their child while at home using the parent/guardian’s Internet connection.

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Parent Signature Date

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Student/s Signature Date